



VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

100 Lagoon Complex · Suite 4
St. Croix · U. S. Virgin Islands · 00840
Telephone (340) 772-4432 · Fax (340) 772-4002
www.vihfa.gov

REQUEST FOR QUALIFICATIONS

for

ST. CROIX ARCHITECTURAL/ENGINEERING CONSULTING SERVICES

ADDENDUM II

RFQ 002-2023-STX

Issue date:

April 4, 2023

Submittal deadline:

April 11, 2023

Contact person:

Afisha M. Hillocks
Procurement/Contract Officer
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(340) 772-4432 ext. 3233
www.vihfa.gov/procurement/solicitation



Unlocking the Door to Affordable Housing

“CONFIDENTIAL SUBMISSION”

VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

RFQ 002-2023-STX

REQUEST FOR QUALIFICATION

ST. CROIX ARCHITECTURAL/ENGINEERING CONSULTING SERVICES

ADDENDUM II

This addendum is issued to modify the previously issued IFB document and/or given for informational purposes and is hereby made a part of the IFB document. The Respondent must acknowledge the receipt of any and all addenda by completing IFB Cover Letter, Enclosure Document A. The following sections are hereby amended/added:

6.0 REQUEST FOR QUALIFICATION SCHEDULE

The deadlines associated with this RFQ are further outlined:

RFQ SCHEDULE	DATE	TIME
RFQ Issue date	March 3, 2023	
Pre-proposal Conference	March 20, 2023	1:00 PM
Final date to submit written questions	March 23, 2023	
RFQ Submittal Deadline	April 11, 2023	4:00 PM

The VIHFA reserves the right to change the RFQ schedule by issuing an Addendum at any time.

9.0 DELIVERY OF PACKAGE

All responses to this RFQ are to be submitted no later than **4:00 p.m. AST on April 11, 2023**. The VIHFA will **not** consider fax submission of a SOQ. SOQs must be emailed to procurement@vihfa.gov.

The email subject line must be clearly marked “**ST. CROIX A&E SERVICES**”. The VIHFA will not consider fax submission of a SOQ or email submissions received after the deadline and submissions submitted to the wrong email address.

Failure to clearly mark each SOQ with this information may cause the VIHFA to inadvertently open the SOQs before official closing date and time. The VIHFA will log all received SOQs with the date and time of receipt. SOQs received after the deadline will be considered **LATE** and will **not** be opened or considered.



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